

## FINANCIAL AGREEMENT

### Tuition

*Tuition* is determined by the number of days/hours a child is in our care. It is calculated on an annual basis, computing the total number of days we are open and provide service. That total is divided into 10 equal monthly payments that begin with September's tuition. Extended-Day rates apply to any enrollment needs longer than our 6 ½ hour full-day option.

- In order to secure a place for a child turning 6 weeks after September 8, 2009, tuition must be paid for each month the space is held for that child even though he or she is not yet able to attend the program.

### Discount

Parents who pay the full year of tuition by October 15<sup>th</sup> receive a 5% discount on their "in full" cost. There is also a 5% sibling discount.

### Schedule Changes

*September tuition changes must be made in writing before August 15. If reductions/cancellations in enrollment are received at the ECDP office after August 15, 2009, you are responsible for September tuition.* This also applies to anyone registering after the August 15 confirmation date. *All reductions/cancellations must be in writing.* Once the school year begins, the JCC policy requires written notice to be given by the 15<sup>th</sup> of the month prior to the month in which you wish to reduce your child's schedule or withdraw from our program. Increases in services will be granted as space becomes available.

### Absences

We'll miss your child when he or she is not here, but please understand that we are unable to adjust the fees for absences due to a holiday falling on a particular day a child is scheduled to attend, family vacations or minor illnesses. We are also unable to "switch" days to provide individual make-up days. In the case of a long-term illness of three weeks or more, a 50% refund can be authorized with receipt of proper medical documentation.

### Extra Care

When you are unable to pick up your child on time or need an occasional extra day, the nonrefundable fee for each half hour is \$4.50. *Extra Time is granted on a pre-approved, space available basis and only intended for occasional use. EXTRA TIME CARE IS NOT AN OPTION AFTER OUR SCHEDULED 6:00 CLOSING.* Parents who neglect to pick up their child by 6:00pm will be charged twenty dollars (\$20) per half hour or any part thereof for which they are late. Repeated failures to comply may result in a requested withdrawal. The extra time option cannot be used to regularly extend either drop off /pick up time of our full day option.

### Extras

Throughout the school year, we schedule occasional field trips, special presentations, and holiday meals. Fees for such extras are not built into our tuition. The option is available to you to prepay many of these by the once-a-year "Activity Fee" before school begins. More information about this option is found in a separate sheet in your confirmation packet. (Not included in Toddler Level Packets)

### Enrichment

In addition to our ECDP childcare program, we offer optional, supplemental early afternoon mini-classes as well as gymnastics, dance, and sports. Please look over the wide array of these classes in the Fall Program Guide that will come directly to you in the mail.

### Being a JCC Member

All of our Early Childhood families are required to become center members at the non-fitness facility level. JCC Membership is a one-year commitment. As members, your family receives discounts on many of our programs, invitations to a number of members-only programs, as well as summer pool membership. Membership is non-refundable, and payment is due in full on receipt of the first billing, unless a payment plan has been approved in advance.

## SIGNATURES

Child's Name

Signature of Parent/Legal Guardian

Date

**This form must be returned by August 15 as it is a part of the enrollment process.\***

*\*or prior to the first day of attendance if child is enrolled after August 15.*